



## JOB DESCRIPTION

**Job Title:** Radiologic Technologist

**Department:** Radiology

**Reports To:** Lab/X-Ray Manager

### **Position Summary:**

Operate x-ray equipment to produce radiographs to assist providers in the diagnosis of patient care.

### **Qualifications and Requirements:**

1. License and Certifications Required:
  - AART certified
  - North Dakota licensed technologist
2. Experience Requirements:
  - Experience is preferred but not required.
  - Must be able to read, write, speak and understand English.
3. Special Skills or Training:
  - Positive attitude toward all patients and especially the elderly and ill
4. Physical Requirements:
  - Lifting: up to 30 pounds
  - Capable of transferring patients and residents with assistance, gait belt or lift
  - Walking, reaching, bending
  - Ability to communicate with patients, residents, families and personnel
  - Ability to Remain Calm Under Stress

### **Essential Duties and Responsibilities:**

1. Ensure patient safety while performing all duties and responsibilities, including maintaining a safe work environment.
2. Perform exams during Clinic hours on clinic, ER and hospital patients.
3. Perform on-call services as scheduled including rotating week-ends and holidays.
4. Review exams performed by limited diagnostic operators.
5. Schedule exams such as ultrasounds and MRIs.
6. Perform CT scans.
7. Ensure adequate equipment and supply inventory levels are maintained.
8. Know and comply with Residents' and Patients' Rights rules.
9. Maintain Patient Confidentiality and protect Patient Information.
10. Attend and participate in orientation, training, mandatory education, in-services, staff meetings, and education courses as instructed to further improve knowledge and skills.
11. Treat Patients, Residents, Visitors and Co-workers with kindness, dignity and respect at all times.
12. Promote teamwork; encourage others to work to the best of their ability.
13. Have a positive attitude; accept change willingly; follow facility rules, regulations and job assignments; accept suggestions well for work improvement; perform well with minimum supervision; do what is requested without complaint; cooperate with supervisor and show respect at all times; speak well of company and job.

14. Lack of absences and tardiness; request changes to schedule infrequently; give timely notice of absences; take allowed time for breaks; willingly come in when called.
15. Follow company dress code.